



Digitization Advisory

Committee

June 28, 2017 2pm

Minutes

Present: Julia Corrice (SCRLC), Laura Evans (Binghamton University), John Hosford (NY College of Ceramics), Bridget Bower (Ithaca College), Maggie Young (CCLD),

Excused: Nathaniel Ball (Elmira College), Jean Green (Binghamton University), Joe Festa (FAM)

- Welcome and Introductions
 - SCRLC's Spring Digitization Intern has completed her term. Searching for a new intern for the Fall.
- Review of minutes from 3/29/17
 - No suggested changes.
- NYH/DPLA Update
 - Women's Suffrage Exhibition is behind schedule. Project is still at the selection phase with the Curators. Once final themes are sent to Julia project can move forward. Print exhibit deadline is going to be mid-October and digital exhibit early Fall. We also lost our project team member at METRO--they've just hired a replacement, but there may be some delay with items updated in DPLA and the exhibits. There is also going to be an Erie Canal exhibit. We need to survey members to see if there's interest in hosting in SCRLC region.
- NYH Website Feedback: <http://tealcat.nyheritage.org/>
 - Feedback/discussion for the new NYH website was given, and recorded on a separate notes sheet. Julia will submit feedback via the feedback process on the website.
 - New Metadata Dictionary (v.4) had been released. The major change in this edition is the incorporation of standardized rights statements from rightsstatements.org. New York Heritage topics will only be used at Collection Level

instead of item level. Can be accessed at

<https://www.nyheritage.org/sites/default/files/NYH-MetadataDictionary-Version4.pdf>

- SCRLC Digitization page--what can we revise/add for helpful resources?
 - Decision has been made to to upgrade Digitization page on website to focus on updating resources page--what sort of recommendations does DAC have for this? Julia will definitely be adding an equipment guide for purchasing for different digitization setups. Laura recommended adding information for audio-visual material digitization--a list of vendors and questions to ask them, format recommendations would be helpful, as well as possibly a description of the process. An oral history guideline will be put up, SCRLC would like more Oral Histories in NYH. John suggested a list of members/contributors to consult for digitization advice--possibly linking to NYH collections. Imaging best practices needs to be updated.
- NYH Users Group Meeting Planning (SIG)
 - Need to create rough agenda. Online component, web training, and networking opportunities. Speaker in morning, smaller topics after lunch.
 - Content suggestions: New NYH Project Coordinator, and vision for NYH. Possible combination with OCLC for back end for website. Send out a survey (to all contributors) for a list of names, possible speaker from DPLA. How to engage people with content after it's uploaded? Possible focus on formats? New RightsStatements, copyright workshop? Still need to get a date on the calendar for the Fall. Suggested Location of Cooperstown--SCRLC would need a facility for little to no cost because of budget. Hyde Hall might be able to host, Julia will contact. Would people be interested in historical tour of site even if it's not quite on topic? Possibly Fennimore Art Museum as well. Members will email Julia with any other ideas for location. Date has not yet been decided, possibly survey for topics--SCRLC Annual meeting is in October, so November could be better. Early November better weather wise.
- September DAC meeting, in person--Agenda
 - DPLA exhibition Preview, Regional Digitization Projects Brainstorming, Archivematica were discussed as potential tops in March. WS Exhibit probably won't be ready in September at this point.
 - Preservation, Collaborative Projects will be main discussion.
 - Meeting will be held on Friday, September 8 at 10am. We will order subs from Gorgers for lunch.
- Possible regional Digital Preservation solutions (Archivematica: <https://youtu.be/0cqSV9fHcFY>)--volunteers to trial in December/Jan?
 - One thing to decide is if work can be done in house at SCRLC or managed by participants.
- Open Forum
 - Bridget will be adding yearbooks soon to NYH collection.
 - Maggie sent papers to NY Historic Newspapers

- Julia will also be putting together a list of digitization vendors for Newspapers, and Julia would also like to try and find funding for setting up a newspaper digitization area at SCRLC.