Digitization Advisory Committee

May 22, 2018, 1pm

Minutes

Present: Julia Corrice (SCRLC), Laura Evans (Binghamton University), Bridget Bower (Ithaca College), Maggie Young (CCLD), Joe Festa (FAM), Nathaniel Ball (Elmira College), Regan Brumagen (CMOG)

Excused: Erin Ruston (BU), Natalie Skwarek (Alfred University)

- New committee members: Natalie is replacing John. Erin is replacing Laura because she will be doing the NY Heritage work for BU. They will be at next meeting.
- Review of minutes from 12/18/17
    - Suggested changes: None.
- Updates: NYH, DPLA, and Exhibitions.
    - At our last meeting in Dec 2017, NYH was still brand new. A lot of work needed to be done. It is now mostly completed. Please, everyone, check over your own collections and browse through others. If anything seems missing or needs editing, please let Julila know.
    - Contributors search: You can now filter by county and council.
    - New responsive design content page: OCLC will be making some changes.

DPLA news: DPLA now requires $12,000 fee to be a full member and to contribute content, and to get harvesting 4x per year instead of 2x per year. DPLA pulled out of women's suffrage exhibit and will not publish it. JC instead published it on NYH. The fee is now being paid by Empire State Digital Network (edit: ESDN chose not to pay the member fee)--we don't know if women's suffrage will be published on DPLA. We will be harvested 2x per year now.

--On the upside, SCRLC now has the structure to do exhibits on our own platforms. Any ideas? JC can advise. nyheritage.org\exhibits Since links go to original sources, students can use these primary materials for reports, etc.

--nyheritage\suffrage is shortcut. Postcards will be made to let people at physical exhibit know the correct link.

--Erie canal exhibit is on DPLA

-- We want to promote inter-collection use. Please let JC know if you have ideas for future exhibitions. And if doing a similar project, get everything in writing.

- SCRLC Announcements--RBDB Grants, Outreach Librarian Position
  - RBDB: we didn't get a lot of applications this year. One grant was awarded. SCRLC has $6,000 in budget for a 2nd round of RBDB grants. Small digitization projects will be funded. Announcement later this week.
  - Omnifile will no longer be funded. General OneFile and Academic Onefile are available through NovelNY.
  - Outreach librarian position is posted on SCRLC website. FT position covering digitization and e-resources as well as hospital library work.
- Digital Preservation Solutions: Archivematica Demo (11 minutes, we will view together at meeting): https://youtu.be/0cqSV9fHcFY and getting started on a regional Digital Preservation Plan (NDCC template).
  - People are struggling with digital preservation component. Funds and staffing are too low to manage archival image collections with best practices. JC wants to do digital preservation for members. Cornell and BU only have digital preservation in place. SENYLRC began digital preservation for their member libraries through Archivematica.
  - Goal for this meeting: Get beginning steps in place for this project. How to roll it out after pilot projects?
  - Original image storage: Institutions keep originals, amazon storage as backup. IT Depts often cannot give that amount of storage.
  - Costs: amazon storage (cheap). Plus additional cost for retrieval out of amazon. PIloting the system--SCRLC wouldn't charge for that but would charge after pilot program ended.
  - Next steps: installing archivematica, running test pilots for organizations, review workflow--can we do this without hiring someone else?
  - JC will call SENYLRC to get feedback on the success of their pilot program this week.
  - Future: training in collection of born-digital materials.
  - JC has handout to email to us for color-coded digital preservation steps. NDSA Levels of Preservation. https://ndsa.org//activities/levels-of-digital-preservation/
- Regional Collaborative Projects--Getting Started (+ SIG)
  - Brainstorming Document
  - National Geological Service maps are now available online. (National geological survey)
  - Aerial art over time--MY will find link and send the private company doing this.
  - We have zero oral histories for our region at this time.
  - Local newspapers--we are underrepresented in NYHN in this region at this time. Could we digitize more locally instead of sending them out?
  - Legacy format digitization--very timely. Metro.org has Culture in Transit program <metro.org/projects/> as an example of people doing similar work. What is our solution for our region? right now RBDB grants. --Analog to digital work-stations (at Calvin Smith Library at Case Western).
  - Next meeting: Brainstorm more about Legacy Format Digitization.
  - Newspapers: JC will flesh this out a little and figure out how to reach non-members. Pricing out equipment for SCRLC digitization workstation.

- NYH Users Group (Google Group, but what else?)
    - JC creating google group. has to be done before end of June 2018. Special interest group for people adding content to NYH. What else could we do? Send ideas to JC.
- [Regional Rights Statement Implementation](#)--Plan for 2018
    - JC will come up with plan for remainder of 2018 on how to begin the rights cleanup for NYH. She will email everyone and ask for feedback. She will go through specific collections, do rights-analysis, and ask contributor to clean up collection. She will begin with institutions in DAC. That will give us a time estimate and best approach for this project before continuing with other institutions.
- Next meeting: Looking at Aug--Sept 2018. JC will send out doodle poll right away.
- Open Forum: You can still sign up to host Erie Canal and Women's Suffrage exhibits at SCRLC's website. [SCRLC>Community>Travelling exhibits](#). Currently booked through May 2019. Institutions can also sign up to host a second time.
    - We will try for another in-person meeting next year.