



Resource Sharing Advisory Committee Meeting
Wednesday, September 16, 2020 at 10 AM
SCRLC (Work from Home); Zoom Room <https://zoom.us/j/924611225>

Minutes

Present: Caitlin Finlay, Cornell University; Virgilio Pinto, & Sarah Shank, Ithaca College; Lorie Brown, STLS; Anna Dobkowski, CLRC; Meghan Wakeman, SDLC; Kelsey Milner, SENYLC; Molly Brown, SCRLC.

Excused: Ben Hogben, Ithaca College; Gregg Kiehl, Tompkins Cortland Community College; Elise Thornley, Binghamton University; Julia Iannello, ONC Boces SLS; Deb Geier, Finger Lakes Library System; Noah Roth, SUNY Broome; Mary-Carol Lindbloom, SCRLC

- **Last meeting minutes** – approved.

- **User Group Meeting:**
 - Anna Dobkowski (CLRC), Meghan Wakeman (CDLC), and Kelsey Milner (SENYLC) joined us to discuss the User Group Meeting and the technology we will have set up for the virtual meeting.
 - Title: ***NOT Lost in Transition: Resource Sharing in Changing Times*** (<https://scrlc.org/events/view/6264>)
 - Tuesday, September 29, 2020 from 9 AM – 1 PM via Zoom
 - Open to all councils – registration opens 8/17/2020. Closes 9/23/2020.
 - CLRC will take care of Zoom (500 seats) / SCRLC will run registration.
 - A Google form for networking breakout room topics will be sent to registrants after 9/23.

Updates since August meeting:

- As of the meeting we were up to 89 registrants. Sarah sent the announcement out to the IDS Project listserv and it is being shared. All the councils involved are doing another round of advertising. SCRLC will have one more announcement in their newsletter on 9/18/2020 and Molly and Jessica have both sent our reminders to our members.
- Molly will do the welcome for all participants and housekeeping for the day
- Anna will organize the breakout rooms for “What we Learned” and the networking session at the end of the workshop, during the first presentation, by Martha DeGaetano, on Empire Library Delivery (ELD).
- Anna created “in-between” presenter slides, and Kelsey will run these throughout the day as the workshop advances.
- Sarah has offered to monitor chat for participants questions or comments.
- We will also use chat to ask attendees to introduce themselves at the beginning of the meeting and where they are from.
- With the Treasure Hunt portion of the program, we realized that some people may not have computer cameras or may be calling in, thus the committee agreed that in order to be inclusive of those who may be phoning in, we would have them type the title of the book they have, whereas those using cameras can show the book they find.
- All will be muted on entry into the meeting and we have the ability to mute them, should they unmute themselves during the presentations.
- We will also remind them of the “speaker view” they can select when watching presentations, in order to allow them to watch the presentations, without having all the other attendees onscreen.

- **Around the Table:**

- Noah (though excused, sent his around the table) –
 - i. Broome is back to physical lending of material, both via mail and ELD.
 - ii. The ILL clerk is busy with regular ILL but also scanning textbook chapters for students, as they are not circulating physical reserves.
 - iii. They are using ILLiad Doc Delivery to track and remain within copyright and fair use.
- Virgilio –
 - i. Is back working in the library every day.
 - ii. Is very busy with the constant changes and there is always something new to tackle in the current environment.
 - iii. They are still not lending physical items via ILL. But are accepting returns.
- Sarah –
 - i. Working from home, but in the library a few days a week.
 - ii. Most of her physical returns to the institutions accepting them have been completed. She still has items to return, but is waiting until these libraries are willing to accept them.
 - iii. Curbside pickup and digitization are very BUSY. Textbook requests are very high. She is sending many scanned chapters.
 - iv. Will be beginning Controlled Digital Lending (CDL) this week.
- Caitlin –
 - i. Attempting to stay on top of everything.
 - ii. She is not on site yet, but there are people working in her department at the library.
 - iii. The students have returned.
 - iv. Physical ILL Borrowing has begun – they are still not lending physical items.
- Lori –
 - i. Her public libraries are a mixed bag – some are only offering curbside pickup, some are open. Whether open or closed, all are providing curbside pickup for patrons.
 - ii. They are not doing physical ILLs outside of the library system – only between their member libraries.
 - iii. They are quarantining books for 4 days when returned to their libraries.
 - iv. She wondered how the pandemic is changing *how* we work as well as *where* we work.

The next meeting will be held mid to late October, after the satisfaction survey from the UG meeting is sent and results are in.

An agenda item we would like to revisit the Needs-Assessment Survey and create one specifically on how COVID has impacted work, how we can help, etc. *Please see below for why we determined we could not send out a “traditional” needs-assessment survey at this time:*

- **Needs-Assessment Survey:**

- All committee members agreed that even though we have a survey, we would get skewed data from the results, as respondents would likely be answering the questions based on how COVID-19 has altered/changed their working environment and will continue to affect them in the coming months. We would not get the feedback we are looking for to help inform the next 5-year Plan of Service. Libraries are really involved in dealing with the ever-changing COVID-19 landscape.
- **Although we are aware of how close the next the Plan of Service is (starting 2021), the committee unanimously recommended holding off on this type of needs-assessment survey until we can collect data that would be more useful for future planning.**
- Additionally, it was brought to our attention that the survey was very good for Academics, but was not as effective for those in School or Public Library Systems, so if the current survey is sent out it would not get the feedback we are looking for from these SCRLC members.

- For needs assessment purposes we could send out a survey specific to working under COVID-19 conditions and how we can help during this time. It informs us of what our members need during this unprecedented time.

– Molly will send out a Doodle poll in early October

Notes taken by Molly Brown.