



# South Central Regional Library Council

**Resource Sharing Advisory Committee Meeting**  
**Tuesday, March 24, 2020 at 10 AM**  
SCRLC Office; Zoom Room <https://zoom.us/j/924611225>

## Minutes

**Present:** Caitlin Finlay, Cornell University; Virgilio Pinto & Ben Hogben, Ithaca College; Noah Roth, SUNY Broome; Deb Geier, Finger Lakes Library System; Elise Thornley, Binghamton University, Mary-Carol Lindbloom, SCRLC; Molly Brown, SCRLC.

**Excused:** Gregg Kiehl, Tompkins Cortland Community College; Lorie Brown, STLS; Sarah Shank, Ithaca College, Julia Iannello, ONC Boces SLS.

- **Last meeting minutes** – approved.
- **Around the Table:**
  - Virgilio – working from home, providing e-resources only, using Microsoft Teams to communicate with colleagues, finds a great deal of helpful links on the Facebook page “ILLers; a FB Group for Interlibrary Loan Librarians” ( <https://www.facebook.com/groups/172179662942180/>)
  - Elise – working from home and only processing e-resources. In communication with her staff daily.
  - Ben – rethinking the way they can support faculty – textbooks, scanning items for their classes – as the library is closed. He also recommended Facebook messenger as an alternative way to communicate with others.
  - Caitlin – the library is closed. Librarians and staff working from home. They are only processing e-resources. They are using a Slack channel to communicate with library staff. Waiting for the students to return (they are currently on spring break) – if they do. Wondering how one gets print material scans when the items are too old to find in aggregated databases.
  - Mary-Carol – the office was easy to close compared to an entire library and we are all working from home now. She is finding the transition easier than some as she worked from home during her time in IL for 1.5 years. Danna Harris, our Fiscal Services Manager, has worked remotely for 18 years and will share advice at the members’ meeting at 1 PM today. Finding a routine can take time. Keeping our community strong is important during this time, thus the “SCRLC LIVE!: Our Community Meet-Up” Zoom meetings scheduled for Tuesdays and Fridays. The meet-ups will allow our members to support each other, ask questions, share ideas on how they are coping with the current situation, etc.
  - Deb – Working from home, basically FLLS is in total shutdown. They are doing what they can but with their member libraries closed, there is not a lot to do, so they are attempting to do what they can – helping with links to resources, etc.
  - Noah – they are still open to anyone that has a SUNY ID, but closed to the community. They are working with reduced staff, taking shifts at the library. They are doing no physical lending of items, only e-resources. They are using Google Hangouts for communication.

- Sarah – (via email as she was in another meeting, thus excused from this one) Working from home, usually 8:30-4:30. She is doing her best to process borrowing requests and help out where she can, while balancing the learning needs of her children.
  - i. She expressed that knowing the functionality of other institutions would be very helpful from a borrowing perspective. She wonders if people are able to scan from their collections or not, as she gets many requests for old chapters that are not available in aggregated databases.

- **How can we help?:**

- The committee agreed that we could open up a Resource Sharing meeting to all RS members on Fridays at 1 PM via Zoom, in order to answer questions and problem solve/ brainstorm together to find solutions to the way we are now working. The first meeting will take place on April 3, 2020.
- Source for finding library status (use for instance to find libraries to scan items not available online):
  - i. SCRLC has begun a Google Doc to allow other institutions to update their status (or let us know and we will update the document). It can be found here: <https://drive.google.com/file/d/1WPYqDCsvVDIm86bDGOHMIq8SX070mlgU/view>.
  - ii. There is a nation-wide document also circulating from Georgia Southern, which is helpful as well: <https://docs.google.com/spreadsheets/d/143Tz1clR0TWcG8CaI0fnLd6Lbfu0s4kUXDDElhOBl6Q/edit#gid=0>
- Ben asked if there were any credible guidelines or information available for handling returned material once libraries are open again. A document from the Northeast Document Conservation Center (NEDCC) has been released: [http://www.ala.org/tools/sites/ala.org/tools/files/content/NEDCC%20recommendations%20for%20disinfecting%20books\\_Mar2020-converted.pdf?fbclid=IwAR2sVmqJJKiXBKDypvmGnYU8CtwqyjTTDcTixBCWTVxJCag1\\_9hHuCdx1Ys](http://www.ala.org/tools/sites/ala.org/tools/files/content/NEDCC%20recommendations%20for%20disinfecting%20books_Mar2020-converted.pdf?fbclid=IwAR2sVmqJJKiXBKDypvmGnYU8CtwqyjTTDcTixBCWTVxJCag1_9hHuCdx1Ys). This document relates to paper items only, so Molly is looking for credible guidelines for returned audio-visual material and microfilm/fiche and will update the committee when she finds any information.

- **Needs-Assessment Survey:**

- The committee looked through the first draft of the needs-assessment survey we are creating for Resource Sharing. Suggestions were made for edits. Molly is editing the survey and will share it with the advisory committee members via Google Docs and a link to Survey Monkey for more input and edits. We hope to get the survey out in the coming months.

**Notes taken by Molly Brown.**