



**Hospital Library Services Program Advisory Committee Meeting
Monday, November 2, 2020 at 11 AM**

Minutes

Present: Cassey Cornish (Cayuga Medical); Jean Jenkins (Lourdes); Laura Dixon (Bassett); Molly Brown (SCRLC)

Excused: Catherine Knapp & Danielle Zavada (UHS); Neyda Gilman (Binghamton U); Mary-Carol Lindbloom, (SCRLC).

1. **August meeting minutes** – approved
2. **OVID Journal Package renewal** –
 - a. Molly was able to get the same price for the journal package as last year.
 - b. The cost split will be 35/65 again this year between SCRLC and the 4 hospital members who share in the package.
3. **Marketing Plan** –
 - a. A copy of the marketing plan (in process) can be found:
<https://docs.google.com/document/d/1VBXEWilqogeK4nzJ3tegr6RyBLpj0tyznhQeW0V0WWg/edit#>
 - b. Molly will begin working on a general LibGuide that can be shared by librarians and liaisons on their intranets for their hospital populations. The information will be for physicians, nurses, residents, etc. of the hospitals that require access to credible information sources, and other items of news in the medical field. Advisory Committee members will Beta test the LibGuide with hospital staff.
 - c. Questions around in regard to access to medical and nursing lounges for signage/posters alerting them to help from liaisons or SCRLC, as Jean no longer has access to these areas (due to COVID restrictions) and the question was raised about paper usage during this time.
 - d. The committee also agrees that a training video on information searches using the resources available to them, as well as directions to assist with access when off site, are two items to work on.
4. **Elements for Plan of Service:** (edits in red)
 - a. **Element 2 - SPECIAL CLIENT GROUPS Hospital Library Services**
 1. Goal Statement Serve the information needs of regional health care professionals through the provision of health and medical information, resources, and services to their hospitals.
 - 2a. Year 1 Yes

2b. Year 2 Yes

2c. Year 3 Yes

2d. Year 4 Yes

2e. Year 5 Yes

3. Intended Result(s) Residents in the region have access to well-informed healthcare professionals. Healthcare providers have access to credible health and medical resources. Hospital library workers have up-to-date skills through learning opportunities.

4. Evaluation Method(s) Reports and statistics from the hospital libraries. Database use statistics. # and % of HLSP participants engaged in learning activities that report a positive outcome on evaluation forms. Qualitative data & input from HLSP Advisory Committee and field visits.

5. Around the Table –

Laura:

- The Bassett Medical Center librarians continue at 50% staffing supplemented by working the temperature screening stations.
- The Bassett Healthcare Network is undergoing some leaderships changes following the hiring of a new network CEO this summer.

Jean:

- Jean has been on the Ascension librarian team that has been interviewing candidates for open positions. It's given her an opportunity to get to know a few of the other Ascension librarians better, as well as play a role in hiring new Ascension librarians.
- Jean continues to work from home except on Thursdays, when she goes into the hospital to facilitate the CME Learning Lunch.

Cassey:

- The interoffice loan requests have increased and there have been some very odd requests that Lucy through BARC has been assisting with.
- She has accepted an appointed position as parliamentarian with UNYOC.
- Cayuga Medical Center has restricted visitors and has become stricter again as the number of COVID cases in our county and surrounding counties are rising again.
- She is continuing reporting to work and the hospital has been very busy.
- She has been picking up additional shifts at the COVID testing lab to help them with the large quantities of specimens that are received daily and need to be processed.

Next meeting early January (unless needed sooner) – Molly will send Doodle poll.

Notes taken by Molly Brown