



**Hospital Library Services Program Advisory Committee Meeting
Friday, May 8, 2020 at 10 AM**

Minutes

Present: Jean Jenkins (Lourdes); Neyda Gilman (Binghamton U); Laura Dixon (Bassett); Molly Brown (SCRLC); Mary-Carol Lindbloom (SCRLC)

Excused: Cassey Cornish (Cayuga Medical); Brad Zehr (Guthrie); Catherine Knapp (UHS)

1. **April meeting minutes** – approved.

2. **Around the Table** –

a. Jean:

- i. She is still working from home, but goes in to library on Thursdays for the CME luncheon (virtual) to assist the speaker of the week with the technology in the library.
- ii. No news on a return date to the hospital, but Lourdes is beginning the process of restarting elective surgeries.

b. Laura:

- i. Bassett is still on a “reduction in hours” – she and Matt are on two-week rotations (she will work the next two weeks and he will come back for the following).
- ii. As Matt is the Excel wizard, when he is not there, Bassett has an email group of Excel experts that can help answer questions that she can point people to when Matt is not working.
- iii. Her research requests are coming from areas of the hospital that are not in use.
- iv. Bassett is not doing elective surgeries at this time.
- v. Although they did meet many of the state requirements for reopening, the hospital president says “they want to make sure that we have plenty of intensive care beds at any point in time in case a recurrence of COVID occurs.”

c. Neyda:

- i. Working from home still – when this will change, they have not heard.

- ii. Her work has stayed mostly the same, whether from home or in the office
- iii. Thus far, they have not heard any news about furloughs or layoffs, but there is a hiring freeze.
- iv. Health Science Students have difficulty with the clinical experiences part of their schooling – how to do remotely?
- v. They are considering virtual classes for the fall.

3. Final Grant reminders–

- a. Some HLSP members who received grants have turned in their final grant reports. All others are due on June 15, 2020. Molly will be following up with individual members as hospitals reopen fully and staff return.

4. Usage Statistics of eResources –

- a. The committee was given usage statistics from Stat!Ref and the OVID journal packages from the past HLSP year (April 2019 – March 2020). This will allow them to assess these resources, as well as the titles in each, for future budget decisions.
- b. Mary-Carol gave the committee an overview of the two different budgets SCRLC is working with – a 2.59% decrease, which would allow us to keep most HLSP services, or a 22.59% decrease which would eliminate Stat!Ref and grant money for the next HLSP cycle.
- c. Ultimately, the final budget will be the decision of the Board, but in planning for the “worst case scenario” we felt it was best to be as transparent as possible with the committee, so they would know what we may be dealing with for the coming year.

- 5. HLSP Survey Data** – Laura will send Molly Bassett’s results from a similar survey, and Molly will reach out to Cassey (who was excused from this meeting) to get Cayuga survey results. Once she has all these, she will analyze and write up a final report on the survey for SCRLC’s end of the year report.

- 6. COVID-19 Update** – Molly created a COVID-19 page for the HLSP LibGuide and asked the committee to review the page and let her know any other information to include on it. She explained it will be a page that will be edited and added to, as new information is available.

Next meeting early June – Molly will send Doodle poll soon.

Notes taken by Molly Brown