



## Hospital Library Services Program Advisory Committee Meeting Tuesday, June 25, 2019 at 11 AM

### Minutes

**Present:** Laura Dixon (Bassett); Cassie Cornish (Cayuga Medical); Jean Jenkins (Lourdes); Neyda Gilman (Binghamton U); Catherine Knapp (UHS); Molly Brown (SCRLC); Mary-Carol Lindblom (SCRLC)

**Excused:** Brad Zehr (Guthrie)

1. **April meeting minutes** – approved.
2. **SCRLC Survey** for hospital administrators, practitioners, nurses and residents who use or do not use library services at our HLSP member libraries:
  - a. The committee looked through the first draft of the survey (shared via a Google doc), going through each question to discuss relevancy, length of the survey, and how we would like it structured. It was very productive and the responses from committee members will allow Molly to go back through and edit the questions.
  - b. Once the editing is done, it will be shared again via a Google doc for the committee and Molly will also begin creating it in Survey Monkey to see how it looks when we determine we can distribute it.
  - c. We will continue discussions on this at the next meeting to see if more changes need to be made or if the committee is happy with it and feels it is ready to be sent out, and the methods of distributing it (Survey Monkey, via hospital intranets, paper forms).
3. Molly will begin setting up site visits for our HLSP members throughout the summer and early fall.
4. **MISP program for 2019-2020** – discussion on this program will continue once we have a new budget in place. As of this writing, there is no change in the policy.

## **5. Around the Table:**

Jean –

- CyberTools launched a new version which she used during a treasure hunt for new residents.
- Patrons are now able to sign in to their library accounts at Lourdes and renew their books on their own.

Laura –

- They had a joint commission visit last week. Overall, it went very well. The commission was present when the new residents arrived.

Cassie – Nothing at this time.

Cathy –

- They are working on CyberTools training and webinars to help assist everyone to familiarize themselves with it.
- They are currently downsizing their print collection.

Neyda – Nothing at this time.

Notes taken by Molly Brown and Mary-Carol Lindblom.