



**Hospital Library Services Program Advisory Committee Meeting
Wednesday, February 5, 2020 at 1 PM**

Minutes

Present: Jean Jenkins (Lourdes); Catherine Knapp (UHS); Laura Dixon (Bassett); Cassey Cornish (Cayuga Medical); Molly Brown (SCRLC)

Excused: Neyda Gilman (Binghamton U); Brad Zehr (Guthrie); Mary-Carol Lindbloom (SCRLC)

1. **November meeting minutes** – approved.
2. **Grants to individual libraries** – just a reminder to spend grant money by March 31, 2020
3. **Electronic Resources** –
 - a. OVID journals – everyone received invoice for 35/65 split this year. We did get a discount due to Arnot not renewing. We also discussed a free month trial to Gideon, that OVID is offering, but most determined they did not want a month's subscription for a resource we may not use in the future.
 - b. NEJM and the IP Registry – on February 24, 2020, the NEJM will be using the IP Registry to distribute the electronic version to our hospitals who receive it. Molly has already made sure all IPs are correct and hope that the transition will be seamless. Asked committee members to contact her by the 26th if they do not have access and she will investigate.
4. **EFTS** –
 - a. All committee members received their user agreements. Some have signed, others need to have it reviewed by other departments. There are still a few weeks before they are due, but Molly encouraged anyone with questions to call MLA, as they have been very helpful.
 - b. Additionally, money was moved from UHS to other EFTS accounts to cover the \$275 they will deduct for switching to MLA. Molly was told by Jim at MLA the money will not be pulled for a few months as they are attempting to get everything arranged for when they take over EFTS from UHC.
5. **2019-2020 Activities** –

- a. The needs assessment survey was not successful (though Cassey has offered to send it around Cayuga and others who have done similar surveys will send the results from their institution). We discussed focus groups for the hospitals that did not complete the survey, and the committee felt like this was a good idea. Field visits will begin again in the Spring/Summer and we will work with liaisons to set up focus groups with physicians, nurses, staff and residents. Due to the timing of field visits, this may be an Activity we focus on for 2020-2021.

6. Activities 2020-2021-

- a. Several ideas came up: getting the word out that SCRLC is happy to help with material or assistance in tabling or Wellness events librarians and liaisons may have planned for the future.
- b. Creating focus groups when doing field visits (see 5a for more information).
- c. Posting DEI links to webinar recordings on the HLSP LibGuide and website for access to those who wish to view them.

7. Around the Table:

Jean –is now reporting to a remote supervisor in St Louis, Michelle Heavens. Jean is also part of the measurement task force, which will provide annual reports for the library. She has updated the library's bulletin board in the theme of Star Wars.

Laura – not much at this time, other than Matt will be starting to work with SharePoint, which is more IT, and he is doing halftime in the library and halftime with SharePoint.

Cathy – the new Gateway building opened last week. The cafeteria will be opening next week.

Cassey – has taken a new position as a credentialing specialist (but she is still with the library). She is slowly fading out of the CME program. She is helping Tina Shoemaker from Schuyler with the Medical Library program (Tina is there on Wednesdays). She has submitted her user agreement for EFTS. Cayuga's residency program is tripling this year from 3 to 13. She is working on submitting items for NYSLAA certification and is knee deep in her master's program.

Next meeting early April – Molly will send Doodle poll in March.

Notes taken by Molly Brown