



**Hospital Library Services Program Advisory Committee Meeting  
Thursday, April 9, 2020 at 10 AM**

**Minutes**

**Present:** Jean Jenkins (Lourdes); Neyda Gilman (Binghamton U); Laura Dixon (Bassett); Cassey Cornish (Cayuga Medical); Molly Brown (SCRLC)

**Excused:** Brad Zehr (Guthrie); Catherine Knapp (UHS); Mary-Carol Lindbloom (SCRLC)

1. **February meeting minutes** – approved.
2. **Around the Table** –
  - a. **Jean:**
    - i. She is working from home, but goes in to library on Thursdays for the CME luncheon (virtual) to assist the speaker of the week with the technology in the library. The first week they had 12 attendees, the second was 24, and the third week they had 36, so it is proving successful thus far.
    - ii. IRB – Lourdes has applied to be part of a trial sponsored by the Mayo Clinic, to examine convalescent plasma study. They have applied for enrollment in it and are in the process of waiting to hear if they have been accepted.
    - iii. She is now able to successfully process ILLs at home, thanks to fixing the VPN issues and getting ILLiad to work remotely.
  - b. **Cassey:**
    - i. They sent a group of Cayuga Medical Center volunteers (including a few from her office) to NY City yesterday (4/8/2020). They plan to be there for a month. *We are all very grateful for their service.*
    - ii. She is still reporting to the hospital for work.
    - iii. CME events, as well as other events have been cancelled.
    - iv. They did have one CME event from their infectious disease specialist which broke the internet with over 190 people attempting to attend.
    - v. The majority of all meetings have shifted to virtual meetings.

- vi. Residency – they matched their next 10 residents. Fingers crossed, they will be arriving in June.
  - vii. Library requests have been remaining the same and she has been processing them as usual.
- c. Laura:
- i. Matt is working from home, and does online training, especially in Excel for the staff at the hospital.
  - ii. Laura is on site, in the library and working two to three afternoons a week in the Incident Command Center, answering emails and phone call. The questions she answers are mostly of the operational and logistical variety.
  - iii. They have virtual staff meeting every Friday.
  - iv. She is still keeping an eye on the administrative duties of the library.
  - v. Bassett is running a COVID-19 med trial. Ongoing documentation for it can be found on ClinicalTrials.gov (<https://clinicaltrials.gov/ct2/show/NCT04328012?cond=covid+19&country=US&state=US%3ANY&city=cooperstown&draw=2&rank=1>). It is a double-blind study, using three drugs and one placebo.
- d. Neyda:
- i. Working from home.
  - ii. She is getting many requests from students – particularly nursing students.
  - iii. They are attempting to find placements for pharmacy & nursing students.
  - iv. She is busier than she expected to be.

### 3. **How can we help? –**

- a. Molly will send out an email to all HLSP member liaisons to see if there is interest in an open meeting with the advisory council. If so, she will ask for times and dates which work for them and then contact the Advisory Committee to set up a meeting. If she does not hear back, she will begin making phone calls next week, to see if there is an interest.
- b. How do we share credible sources of information with our members, as it is coming in so rapidly and is overwhelming? Molly asked the group to please share links they find credible and essential, and she will be creating a newsletter for members with these resources included.

### 4. **Grants –**

- a. Molly has contacted all the HLSP member libraries that received grants from SCRLC this past year. Although the due date to spend the money

was the end of March, because of the rapid adjustments we all had to make mid-March, many of our members have not been able to spend out their fund. Thus, the new due date for the money to be spent and the final grant reports (with receipts) is June 15, 2020.

**Next meeting early May** – Molly will send Doodle poll soon.

Notes taken by Molly Brown