

Minutes – 3/8/2023

Present: Julia Corrice, John Hosford, Erin Rushton, Maggie Young

1. Reviewed inclusive metadata speakers—still having difficulty finding speakers. Alfred staff is talking about inclusive metadata quite frequently, specifically advocating change for Library Congress Subject Headings. The committee agrees we should continue looking for a speaker. Any new leads?
2. Around the Table:
 - a. Erin: Continuation of projects: A group of librarians at BU have been exploring the functionality of Rosetta (DP system). New digital archivist started a year ago, and is very interested in digital processing, and Erin is exploring the intersection with digital preservation. Having discussions on how to increase preservation of born digital materials. Also digitizing yearbooks and they're published online (prior to 1976). They're available via BU's digital collections portal. Revised take-down policy in response to potential alumni response and questionable content. Working on diversity in individual collections policy.
 - b. Julia: Will be meeting this summer with CUL's digital repositories committee to explore contribution of relevant historical and cultural collections to NYH. ArchivesSpace migration is still ongoing, with Weill Archives also moving into the instance from an Access database (Cornell's ASpace instance will have three distinct repositories, RMC, Kheel, and Weill). Reconciliation project for Agent and Subject records will likely be on the slate for 2024 when all migrations are completed. Cornell received a Mellon Grant to improve metadata for the [Freedom on the Move](#) project. The database will be moving to the Library for stewardship, and Julia will be working to revise the data model and metadata, as well as training postdocs from Howard University in metadata redescription and remediation for the project.
 - c. Maggie: Working on long ongoing projects, including a community digitization project. Purchased a new microfilm scanner and also looking into getting a local book scanner for the public to digitize items, as well as local churches.
 - d. John: new digital projects coordinator is working to put more information in NYH. Going to combine collections in NYH. Received a hard drive of 5000 images that needs attention—what should be done with these? It's unrealistic to describe and make all of them available, and there's a large cost involved with storing both digital and print materials. Perhaps a selection from these materials could be described and published? A digital collection management policy might help with deciding what to accession and who is responsible for metadata creation. It would be ideal for someone with knowledge of the images to do metadata description, could that perhaps be written into policy when items like these are received by the Library?