

Digitization Advisory Committee Meeting

October 15, 2021 at 12 pm via Zoom

Present: Julia Corrice, Chair (Cornell University), Erin Rushton (Binghamton), Maggie Young (Chemung County Library District), Claire Lovell (SCRLC), Richard Urban (CMOG)

Other members: Natalie Skwarek (Alfred University - Herrick Library), Molly Brown (SCRLC), Erika Jenns (Southern Tier Library System),

Note taker: Julia

- Introductions
 - SCRLC has moved into the Finger Lakes Library System building, with the new digitization lab set up.
 - Longtime DAC member Bridget Bower has had to step down.
 - Richard Urban has joined the group from the Corning Museum of Glass. Welcome Richard!
- Review and approval of [December 4, 2020 minutes](#)
 - Julia motioned to approve minutes, seconded by Maggie
- ARPA Museum/Library Partnership Grants
 - The money comes in three flavors, all of which must be spent between Sept. 1 2021 and June 30 2022 .
 - Money for school libraries, mostly intended to bolster ebook collections
 - Money for public library systems for digital inclusion projects (e.g. circulating hotspots).
 - Museum and library archival partnership-- SCRLC can sub-award funds to any library as long as the partnered museum is **regents chartered**.
 - Awards are limited to \$12,000. There has to be at least two outputs. Application: https://docs.google.com/forms/d/1KqgjQ5TVUoEiTns_ZmNk5pWygZ54GK2JxYaoadtHLck/edit
 - There is a quick turn around -- applications are due next week.
 - What would the guidelines be for museum libraries? While the money may not be able to be used for internal projects, it could be used to partner with other museums.
 - Applications can be filled out with minimal information if nothing else. Please contact Claire with any questions.
 - Communications are posted via the SCRLC-L email list and the SCHOAM newsletter.
- Work Plan: Digitization Objectives, Goals, and Activities review and discussion
 - [This is the document of the Digitization-related goals](#)

- Much of it was developed at the retreat in July but there has been more added, and it's about to be finalized in the overall SCRLC Work Plan.
- Clarified that goals are for SCRLC's digitization program. DAC advises Claire on how to meet goals and she may call on DAC for narrow tasks.
- Goal 1 reviewed: add at least 1 collection representing historically marginalized and underrepresented people.
 - Julia suggested that looking beyond member organizations and into communities may be beneficial to find collections
- Goal 2 reviewed: inclusive descriptive metadata
 - Julia mentioned that this goal is very ambitious and may not be achievable. Could this be changed to "review" for 2021-2022 to give time for planning?
 - Several different organizations are doing this work, it would be worth doing a review. Having a regional task force for this work would be really helpful.
 - Having a conversation with the communities we are impacting is important. Compensating people for their work in this area is a necessity.
- Goal 3 reviewed: new members goal
 - suggestion to add partnership language for potential new memberships
- **In interest of time, could members review goals and add comments to the Google Doc: [Digitization-related goals](#)**
- Around the table news
 - Julia at Cornell is migrating from an Access database to ArchiveSpace and wonders if anyone has experience with this.