

**South Central Regional Library Council
Board Meeting
September 21, 2018
Binghamton University, Binghamton, NY**

Present:

Camille Andrews
Megan Biddle
Cindy Buerkle (left 11:10)
Jill Dixon (left 10:22)
Jim Galbraith
Sarah Glogowski (left 10:22)
Mark Smith
David Stevick
Nicole Waskie-Laura (arrived 9:54)

Excused:

Keturah Cappadonia
Carol Henderson
Jean Jenkins
Lyndsie Robinson

Staff:

Diane Capalongo
Mary-Carol Lindbloom

Presiding. J. Galbraith called the meeting to order at 9:43 a.m.

Consent Agenda

DOC.#2018 – 49, 50, 51, 52. RBDB 2018 Applications Approval moved to the end of For Action items. C. Buerkle moved to approve the consent agenda; seconded by C. Andrews. Approved.

DOC.#2018 – 53

June 2018 Bill Sheet #12. S. Glogowski noted EBSCO database payments and the Ask the Lawyer payments were out of the ordinary items for this month. M. Lindbloom noted that we only expended 94% of the 2017-18 budget which resulted in excess used that were used for the Ask the Lawyer service and some was added to the cash balance. S. Glogowski moved to approve; seconded by C. Buerkle. Approved.

DOC.#2018 – 54

July 2018 Bill Sheet #1. S. Glogowski noted the OCLC FirstSearch/WorldCat subscription and ESLN dues were out of the ordinary items for this month. M. Smith moved to approve; seconded by M. Biddle. Approved.

DOC.#2018 – 55

Annual Report to the State Library. M. Lindbloom noted typos in Section 13 will be corrected when report is opened up to note board approval. Only state aid is to be addressed in Section 13 of annual report which is different from our previous reporting of all monies (grants, dues, workshop fees) received. C. Buerkle moved to approve; seconded by J. Dixon. Approved.

DOC.#2018 - 56

2019 RBDB Application and Rubric. M. Lindbloom noted that a Diversity, Equity and Inclusion requirement has been added this year. If DEI is not addressed in the application it will not be accepted. M. Biddle wondered if “innovative” should be defined because different applicants might have different definitions for the word. If there is a question they should call Julia Corrice, Digital Services Librarian. D. Stevick moved to approve; seconded by C. Buerkle. Approved.

DOC.#2018 - 57

Resource Sharing Subsidy Formula. Fifteen applications have been received with one library receiving a much larger amount than the other applicants. M. Lindbloom and D. Harris questioned the equitability of this. D. Harris suggested capping the number of requests for reimbursement to 1000 which makes the distribution more equitable. The board agreed that the idea should be presented to RSAC for their input. Tabled. Will present to the Board for approval again at the October meeting.

DOC.#2018 - 58

Proposed 2019 Meeting Dates.

January 25 at SCRLC

March 22

May - to be decided

July 12 (Board Retreat)

September 27

October 25

December 13 at SCRLC

Locations to be decided. N. Waskie-Laura moved to approve; seconded by M. Biddle. Approved.

2018 RBDB Applications Approval. J. Dixon, J. Galbraith and S. Glogowski recused from RBDB discussion. Binghamton University: no issues – digitizing newspapers; Chemung County Library District: ok; Ford Memorial Library: ACITS recommended cutting it back to \$700; Fenimore Art Museum not recommended for approval of \$80 portable hard drive purchase. Based on evidence that Ford has received approval from newspapers to digitize, motion is made to approve ACITS recommendations for grants including \$80 to Fenimore Art Museum. M. Smith moved to approve; seconded by N. Waskie-Laura. Approved.

Bylaws – Pronouns Update, Executive Committee Responsibilities.

Bylaws - In order to align our bylaws with our DEI statement we should change he/she to their/they to comply with inclusivity. Board recommends the changes and presenting the changes to the membership for approval at the Annual Meeting in October. Bylaws committee will meet to give approval for the changes to be made.

Executive Committee Responsibilities – prompted by the August virtual meeting of the full board to approve two member applications which were time sensitive for digitization participation. Could the Executive Committee have taken care of this? The Board agreed that the Executive Committee could approve eminent business then ask for a mail vote (with a deadline date) from the rest of the board.

DOC.#2018 – 59

Nominating & Board Development Report. Fiona Patrick at Corning, Inc. communicated to C. Andrews that she is interested; she is out of town but will be back Oct 5th. Andrews has also reached out to a number of Cornell groups in search of someone for the non-librarian seat. Fabina Colon is interested; M. Lindbloom will be contacting her this coming week. We would like to finalize the slate by October 1st.

DOC.#2018 – 60, 61 Board Retreat Summary, Board Retreat Survey Results

Many topics were covered; Carol is using the summary/retreat as a starting point for her open technology annual meeting discussion. The retreat/summary was a good starting point for future action. There were many ideas explored but none were examined closely. The retreat was a great first step but needs continuation in order to see any action from it. Collaboration/partnering with outside organizations was a takeaway. CE numbers have declined; we have less money (no LSTA funds anymore); started doing more webinars so numbers went up because we had participants from around the country; now we are doing more in person events. Is the need for CE changing and if so how should SCRLC respond? The consensus is there many ideas were discussed, more like a brainstorming session, but now what do we do with all these great ideas. The facilitator did not take all of our great ideas and pull them together to focus in any particular direction.

DOC.#2018 - 66

Executive Director’s Report. Ask the Lawyer Service has received four questions from SCRLC members. One question on library consolidation made to the RAQ (Recently Asked Questions) section. M. Lindbloom attended a workshop on upcoming changes to NYS sexual harassment laws which will need to be added to the Employee Handbook.

Adjournment. Motion to adjourn was made by N. Waskie-Laura; seconded by M. Biddle. Approved.

Meeting was adjourned at 11:44 a.m.

Next meeting will be on **Wednesday, October 24, 2018, 9:00 a.m. at The Treman Center, Newfield, NY.**

Respectfully Submitted,

Nicole Waskie-Laura, Secretary