

**South Central Regional Library Council
Board Meeting
December 16, 2016
SCRLC, Ithaca, NY**

Present:

Camille Andrews
Steven Bachman
Lisabeth Chabot
Kate Dimitrova
Jill Dixon
Deborah Gagnon
Sarah Glogowski
Jean Jenkins
Al Oliveras
Mark Smith
David Stevick

Excused:

Susan LeBlanc
Charles O’Bryan
Nicole Waskie-Laura

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Guests:

Matt McSherry
Kathy Miller

Presiding. S. Glogowski called the meeting to order at 9:35 a.m.

Consent Agenda

DOC.#2016 – 81, 82, 83, 84. J. Jenkins moved to approve; seconded by D. Gagnon. Approved.

DOC.#2016 – 86, 87

October 2016 Bill Sheet #4 and Dashboard. S. Bachman moved to approve; seconded by J. Jenkins. Approved.

DOC.#2016 – 88

Finance & Audit Committee Report. Meeting was held on 12/9. Matt McSherry (auditor) was present to answer questions and is here today to report on last year’s audit and SCRLC’s financial standing.

DOC.#2016 - 89

Audit. Matt McSherry reported that SCRLC finances are doing very well- we had a strong financial year maintaining good financial balance with revenues exceeding expenses, and our cash position is very good. J. Jenkins moved to approve; seconded by S. Bachman. Approved.

DOC.#2016 - 90

2015 Federal Tax Form 990. D. Gagnon moved to approve; seconded by C. Andrews. Approved.

Bylaws & State Regulations Committee Report. J. Dixon reported that the committee will be meeting in January; she has reviewed the current policies and divided them among board, staff, and committees for review; two will be archived and one will remain unchanged.

DOC.#2016 - 91

Nominating & Board Development Report. The committee met on 11/8 to discuss 2017 officers. S. Glogowski will stay on as President. A.

Oliveras will continue as Secretary. J. Jenkins volunteered to take the Vice President position and D. Gagnon will assume Treasurer duties. Motion to approve this slate of officers was made by C. Andrews; seconded by S. Bachman. Approved.

Upcoming Board vacancies: K. Dimitrova will be going on sabbatical May 2017 so will not be available for 16-18 months. D. Gagnon recommended Shannon David (Executive Staff Assistant at Cornell). S. LeBlanc is leaving the Board due to taking another position out of our region.

Board orientation for new members (G. Kiehl and J. Galbraith) will be held after January board meeting.

The June Board Retreat will focus on advocacy and social justice and will possibly bring in Barbara Stripling or Loriene Roy. Note: SUNYLA will be meeting that week also. (June14-16).

DOC.#2016 - 85 **Personnel Committee Report.** A. Oliveras reported on 11/15 meeting. There is an action item standardizing vacation accrual amounts (hours per month and total days accruable limited to 42) that needs to be approved by the Board. L. Chabot moved to approve; seconded by J. Jenkins. Approved.

DOC.#2016 - 92 **RBDB Budget 2017.** The 2017 budget is based on 2016 funding so it is a very austere budget. Databases could be adjusted to save money if necessary. The same amount has been budgeted for salaries; no intern applications have been received yet so there might be extra funds from that line. BARC needs to increase to \$8000 due to more use by STLS and 4CLS. SCRLC would like to avail Mango Languages experimentally to SCRLC member libraries and systems for use by their employees. Motion to approve was made by J. Jenkins; seconded by A. Oliveras. Approved.

DOC.#2016 - 93 **RBDB 2017 Application & Rubric.** The most significant change proposed from last year is that grants do not favor women's suffrage. Amounts will remain the same: \$8000 for individual projects and \$12000 for collaborative projects. D. Gagnon moved to approve; seconded by C. Andrews. Approved.

DOC.#2016 - 94 **Resource Sharing Subsidy Distribution.** The largest amount that libraries could be applied for was \$1000. Eleven libraries applied for subsidy aid. J. Dixon suggested rounding up the amounts to even dollar amounts (subsidies were based on ILL lending volume). S. Bachman suggested that the next round of subsidies be increased to, e.g. \$1500 because the cost to provide the service is much more than \$1.20 per item (closer to \$5). Motion to approve with rounded up amounts was made by D. Gagnon; seconded by J. Jenkins. Approved.

DOC.#2016 - 95

Yate County History Center Member Application. Motion to approve their affiliate membership was made by D. Gagnon; seconded by J. Dixon. Approved.

Empire State Library Network. Kathy Miller (ESLN convener) explained that the NY3Rs 501 (c)(3) organization formed in 2003 and consists of all nine councils. The budget is developed in May of each year by all council directors. Funding comes from \$10,000 member dues from each council. Much of the work done by ESLN is done “voluntarily” by various council staff members. M. Smith asked if there are councils that use more ESLN offerings than others and is there any way to track that? K. Miller replied that it is hard to track use by councils accurately because some programs affect multiple members. Most council budgets are similar except for METRO and LILRC. L. Chabot suggested ESLN do some sort of intake of in-kind contributions across councils; this information would be useful for general knowledge and might be useful when applying for grants. (Note: this information was collected for New York Heritage.) L. Chabot asked if there were any revenue shortfalls anticipated that would result in the \$10,000 amount being increased. Miller replied no; hoping the DPLA \$50,000 will go down because METRO is working on alternate funding sources so the dues amount should remain steady.

Adjournment. Motion to adjourn was made by J. Jenkins; seconded by D. Gagnon.

Meeting was adjourned at 11:50 a.m.

Next meeting will be on **Friday, January 27, 2017, at SCRLC, Ithaca, NY, 9:30 a.m.**

Respectfully Submitted,

Al Oliveras, Secretary