

**South Central Regional Library Council
Board Meeting
September 11, 2015
Scholes Library, Alfred University, Alfred, NY**

Present:

Steven Bachman
Linda Beins
Sue Bretscher
Lisabeth Chabot
Kate Dimitrova
Jill Dixon
Richard Entlich
Deborah Gagnon
Aprille Nace
Mark Smith
Sarah Weisman

Excused:

Susan LeBlanc
Charles O’Bryan
Al Oliveras
Nicole Waskie-Laura

Staff Present:

Staff:
Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Guest:

David Stevick

Presiding. A. Nace called the meeting to order at 9:32 a.m.

Consent Agenda

DOC.#2015 – 54, 55, 56 – L. Beins moved to approve; seconded by K. Dimitrova. Approved.

Executive Committee Report

Met 9/9 via conference call to discuss board priorities for the coming year which includes, need for comprehensive board audit, committee structure, strengths and weaknesses of board members, Plan of Service involvement. Need to make sure site visit notes weigh heavily on the plan of service development.

Doc.#2015-57

May 2015 Bill Sheet #11. A. Nace moved to approve. Seconded by K. Dimitrova. Approved.

Doc.#2015-59

June 2015 Bill Sheet #12. A. Nace moved to approve. Seconded by S. Bretscher. Approved.

Doc.#2015-61

July 2015 Bill Sheet #1. S. Weisman moved to approve. Seconded by S. Bachman. Approved.

Doc.#2015-63

Acceptance of Annual Report. M. Lindbloom comments: Discussions with the State Library about HLSP funds and expenses that can be charged to them resulted in Executive Director salary cannot be charged to program funds. ILL statistics from members are difficult to get from members so only BARC statistics are included this year.
R. Entlich: title incorrect needs to be changed to Collection Analyst Librarian

D. Gagnon: name is misspelled and her title is Associate Professor not Professor

S. Weisman: title is incorrect but don't bother changing; correct on website

Next year, have Executive Committee review the annual report before submitting; tentatively set to happen August 31, 2016.

2016 Board Meeting Dates.

January 29 – SCRLC

March 18 – Corning Community College?

May 13 – Wells College

June 17 – TBA (Board Retreat)

September 23 – Binghamton

October 21 or 28 – TBA (50th Annual Meeting)

December 16 - SCRLC

DOC.#2015 - 64

Nominating & Board Development Committee Report. Changes since report submitted: S. Weisman has decided to resign at the end of the year and her term; David Stevick will take her place.

M. Smith stated he will try staying on the board and see how it goes with his new responsibilities.

R. Entlich has recruited Camille Andrews to take his Cornell spot.

Jean Jenkins has agreed to take S. Bretscher slot.

A new treasurer will be need to be appointed and S. Bretscher has offered her guidance for whoever it is. M. Lindbloom will approach A. Oliveras about taking on this responsibility.

Jill volunteered to chair the Bylaws Committee.

DOC.#2015 - 65

Personnel Committee Report. R. Entlich, Chair stated and proposed that revisions to the Employee Handbook need to be approved. R. Entlich moved to approve. Seconded by S. Bretscher. Approved.

Bylaws & State Regulations Committee. Bylaws revisions need to be completed and approved by the Board then voted on by the full membership at the October 2015 meeting. To be revised: Finance and Audit Committee description, add Bylaws Committee as a standing committee, amended dates, and Conflict of Interest form revision of item #3.

DOC.#2015 - 66

FINRA Grant. M. Lindbloom stressed that the grant is for SCRLC members and the public libraries and some community colleges are interested; most of the funds would be spent on marketing, project management and training.

Field Visit Report. S. Weisman thinks visits would be most useful for new directors, new board members and that visiting other library types was eye-opening. L. Chabot commented that having a set of questions beforehand was very helpful and made for a more productive meeting.

DOC.#2015 - 71

BARC RFP. Typo in last sentence needs to be corrected.

DOC.#2015 - 67

M. Lindbloom comments: D4L is up and running with 90 participants. Important to evaluate those who drop out; find out why they left.

Meeting was adjourned at 12:06 p.m.

Next meeting will be on **Friday, October 30 at Coltivare, Ithaca, NY.**

Respectfully Submitted,

Linda Beins, Secretary