

**South Central Regional Library Council  
Board Retreat & Meeting  
June 7, 2013  
Otesaga Resort Hotel, Cooperstown, NY**

**Present:**

Charles O'Bryan (President)  
Linda Beins  
Susan Bretscher  
Pamela Brown  
Lisabeth Chabot  
Richard Entlich  
Deborah Gagnon  
Susan LeBlanc  
Aprille Nace  
Mark Smith  
Sarah Weisman

**Excused:**

Ristiina Wigg  
John Meador

**Staff Present:**

Mary-Carol Lindbloom  
Danna Harris

**Presiding:** Chuck O'Bryan called the meeting to order at 1:43 p.m.

**Agenda, 6/7/2013  
DOC.#2013-42**

Chabot moved to approve the Agenda; seconded by Bretscher. Approved.

**Minutes Approval,  
3/15/2013  
DOC.#2013-31**

Gagnon moved to approve the Minutes; seconded by Chabot. Approved.

**President's Report**

None.

**Treasurer's Report  
Bill Sheet #8  
Bill Sheet #9  
Bill Sheet #10  
DOCS.#2013-32-34**

O'Bryan asked to approve the Bill Sheets by Consent Agenda. Gagnon moved; Entlich seconded. Discussion: Entlich found a mistake in Bill Sheet #8 (February's heading, top right, read "2012" instead of "2013"). With that correction so noted, Smith moved to approve Bill Sheets Nos. #8, #9, and #10; seconded by Gagnon. Approved.

**Finance Committee  
Rpt. DOC.#2013-35**

The Committee's Report outlined the highlights of the 2013-2014 Budget.

**Preliminary Budget  
2013-2014  
DOC.#2013-36**

The Budget is based conservatively on a 3.5% increase—the precise amount of State Aid remains unknown. A budget amendment will be effected once monies are received. **Raise pool:** As recommended by the Personnel Committee and endorsed by SCRLC staff members, the budget includes a 3% raise pool--2% across the board and 1% discretionary for a total of \$10,877. The raise pool was voted on separately from the overall budget: L. Chabot moved to approve up to \$10,877 for a 2% across the board raise with the remainder to be used at the executive director's discretion for performance-based additions; seconded by Weisman. Approved. **NY3Rs:** The Budget also includes \$10,000 in funding for NY3Rs "special projects." This is the third consecutive year that SCRLC has been asked to make such a contribution. Board members expressed concern over the lack of reporting from NY3Rs about the

use of these funds in the two previous fiscal years. The Board needs more accountability and to see specifically where the money is targeted prior to approving that line item for the FY13-14 budget. The NY3Rs budget and information lack adequate detail about these funds such as the nature of the relationship between the recommended projects listed in the I2NY report and the budget. The Board would like to see documentation specific to this program that details how the "cooperative service fees" (as they are labeled on the income side of the NY3Rs operating budget) coming from SCRLC are being spent on specific initiatives designed to return value to SCRLC and its members. If the \$10K were not paid, to what extent would SCRLC member libraries be affected? If there are specific programs or services that this expenditure entitles (or will entitle) SCRLC members access to that would otherwise be unavailable, the Board would like to see them itemized. Entlich and O'Bryan will develop a letter for the convener of the NY3Rs requesting the information necessary for the SCRLC Board to approve the release of the funds; Smith will edit it. A special Board vote will be required to release the \$10K special projects funds to the NY3Rs. Bretscher moved to accept the 2013-2014 SCRLC budget maintaining the \$10,000 special NY3Rs collaborative projects as a place-holder pending greater detail regarding the proposed NY3Rs expenditures. Seconded by Gagnon.

**By-Laws Committee Report**

None.

**Nominating & Board Development Committee Report  
DOC.#2013-37**

Weisman moved to accept the Nominating & Board Development Committee's recommendation to accept Kate Dimitrova to fill the vacant lay seat. Seconded by Bretscher. Approved.

**Personnel Committee Report**

None.

**RBDB 2013 Grant Applications**

The two remaining RBDB applications were voted on separately. STLS/4CLS collaborative project: Entlich moved to approve the application to \$12,000; Seconded by Beins. There was one nay and one abstention. Approved. NYSHA's finding aids/Octagon images: Bretscher moved to approve the NYSHA application to \$6,693 as presented; seconded by Beins; There was one abstention. Approved. Discussion: Entlich suggested that the Board clarify the grant-handling process including who is on the review committee, formal level of secondary review, etc. This year, the Board questioned the expertise of the outside review panel, which led to extra time involved. From the perspective of ACITS, the process did not work very well.

2013 Database Lineup: The following databases have been approved for 2013-2014 purchase using 2013 RBDB funds: OCLC FirstSearch; EBSCO OmniFile/Art Museum Image Gallery; and EBSCO Literary Reference Center. A motion to approve the 2013 databases was made by Entlich; seconded by Bretscher. Approved. Discussion: As an FYI, Lindbloom described the following situation: OCLC is discontinuing its simultaneous user model in 2014-2015, though SCRLC's pricing structure will be grandfathered. SCRLC has had to identify all regional libraries qualified to have an authorization/password under SCRLC's subscription. Going forward, there will be a charge to add libraries. OCLC has excluded from SCRLC's list eight academics having separate subscriptions. She has argued that to use RBDB

funds to pay for FirstSearch (and as the only SCRLC budget that can be used to pay for this), all members must be somehow be able to access, whether or not they choose to do so. OCLC is undoubtedly concerned about the loss of revenue that would result if the eight libraries canceled their individual subscriptions to use SCRLC's unlimited one (as of FY 2014).

**NY 3Rs Matters  
I2NY Report  
Program & Budget  
DOC.#2013-38  
Audit DOC.#2013-  
44; Form 990  
DOC.#2013-45**

Discussed within the context of the 2013-2014 SCRLC Budget.

**Charitable  
Contributions  
DOC.#2013-27**

Chabot moved to approve the charitable contributions document, leaving it up to Lindbloom to determine the donation level titles. Seconded by S. Bretscher. Approved. Discussion: Generic terms were recommended, e.g. gold, silver, etc.

**Executive Director's  
Report  
DOC.#2013-39**

Lindbloom highlighted her written report, including the contact she has had with Tom Reed's office and IMLS.

**Advisory Committee  
Minutes  
DOC.#2013-40**

No comments.

**TPS Grant  
DOC.#2013-41**

LeBlanc asked what was meant by regions (SCRLC had to include the counties it covers). She would like additional information about the grant, since DCMO is listed as a participant. When the grant application process began, O'Bryan was the SLS coordinator. Lindbloom will have Matthew Hogan contact her. Weisman wondered why GST wasn't included (the application was created around those wanting to participate at that time) and hoped it goes out to all regional libraries to give them an opportunity to opt in. Lindbloom will pass this information to Hogan.

**Healthy Libraries,  
Healthy  
Communities Grant  
DOC.#2013-43**

**Healthy Libraries grant:** Lindbloom described the grant and encouraged all Board members and their libraries to participate.

**Next Meeting**

The next Board Meeting will be held on Friday, September 20 at Corning Community College. Weisman indicated that the SUNY Council of Library Directors October 16-18, which will conflict with our Annual Meeting. The keynote, Barbara Stripling is available for the 18<sup>th</sup> but not the following week.

**Adjournment**

O'Bryan moved to adjourn; Weisman seconded. Approved. The meeting was adjourned at 3:23 p.m.

Respectfully Submitted,  
Lisabeth Chabot  
Secretary

