

**South Central Regional Library Council
Board Meeting
September 21, 2012
Our Lady of Lourdes Hospital, Binghamton, NY**

Present:

Charles O'Bryan (Chair)
Susan Bretscher
Stephen Crandall
Richard Entlich
Deborah Gagnon
David Karre
Aprille Nace
John Meador
Sarah Weisman
Ristiina Wigg

Excused:

Linda Beins
Lisabeth Chabot
Jane O'Brien

Staff Present:

Staff:
Mary-Carol Lindbloom
Nora Hardy

Presiding: Chuck O'Bryan called the meeting to order at 9:32 a.m.

Doc.#2012-44 **Agenda, 9/21/2012:** Moved Bretscher. Seconded Crandall. Approved.

Doc.#2012-45 **Approval of the Minutes:** Gagnon requested that in the Nominating Committee the 'non-professional' position name be changed to non-librarian. Moved to approve as amended by Crandall; seconded by Gagnon. Approved.

President's Report: None.

Doc.#2012-46, 47, 48 **Treasurer's Report:** June Bill Sheet: Entlich noted that MISP dates and numbering on pages 3 and 6 need correction, as well as the spelling of "Geneseo" on page 3. August Bill Sheet: "Lankes" spelling correction needed, page 3. Moved to approve June 2012 Bill Sheet #12 by O'Bryan; seconded by Wigg. Approved. Moved to approve July 2012 Bill Sheet #1 by Entlich; seconded by Wigg. Approved. Moved to approve August 2012 Bill Sheet #2 by Crandall; seconded by Entlich. Approved.

By-Laws Committee Report: Karre reported that the main focus of the changes was to make them internally consistent and modernize them. He noted there is a typo in 1.1 "...month of Mary" -- should be "month of May." Entlich recommended that wording be clarified to remove any ambiguity as to what constitutes a quorum and necessary numbers for successful votes. In 3.4 there is a change of Trustee terms from 5 to 3 years. The Nominating Committee will need to identify and address the implications for current terms, elections, maximum terms, and develop a transition plan. Wigg asked about any By-Laws' restrictions on the SCRLC office location. Lindbloom reported that the office must be within the City of Ithaca according to the Charter. Wigg recommended that an amendment be developed in advance of future location searches. Karre suggested wording similar to "...as close as economically feasible to the center of the region." On page 6, there is phrasing to include remote attendance. Crandall suggested that virtual attendance be acceptable for reasons other than weather, and not be "preferably in person." Meador suggested changing "remote" to "virtual." Karre recommended that the Committee

complete its review and revisions of the By-Laws before the 2012 Annual Meeting. The Board can review and approve the revisions at its October meeting to move the process along expeditiously for NYCON's review and finalizing the changes.

Executive Committee Report: None.

- Doc.#2012-49** **Finance Committee Report:** Written report provided; Bretscher reported that an anticipated rent increase did not materialize, which compensated for the additional Hold Harmless money withheld by the State, enabling SCRLC's budget to remain balanced.
- Doc.#2012-50** **Budget Amendment for Approval:** Moved by Karre; seconded by Bretscher. Approved.
- Doc.#2012-51** **Nominating Committee Report:** Jane O'Brien has resigned as a Trustee. Lindbloom suggested one of the new BOCES Coordinators, e.g. DCMO or ONC BOCES. Steve Crandall and David Karre will be leaving the Board. Crandall recommended Mark Smith, NYS College of Ceramics. Karre recommended Pamela Brown, Four County Library System. Lis Chabot and Deb Gagnon are at the end of their first terms and are eligible to be reelected. Gagnon is willing to serve for another term. Still looking for a non-librarian Board member nominee. Although the Lourdes Library now reports to Bretscher, the Board needs a non-librarian to meet the legal requirements.
- Doc.#2012-52** **Personnel Committee Report:** Written report provided; Nace recommended paying NYCON to review the Employee Handbook. The Committee reviewed Council positions and job descriptions within the context of achieving Plan of Service goals. Two new positions could be ideal; they will review interim job descriptions at their next meeting.
- Doc.#2012-53** **RBDB Member Grants for Approval:** Lindbloom reported that 3 proposals were received and reviewed by the outside review panel (Chris Harris, Alison Miller, and Jean Sheviak) and the ACITS Committee. ACITS has begun work on the next grant cycle. The Board needs to approve the RBDB program early in the year to allow ample time for applicants to submit grants. The successful grants should be included in the state budget application for 2013-14, filed online in May. Bretscher recommended moving the Board meeting earlier in May so that the applications could be approved with the budget.
- Doc.#2012-54** **By-Laws Revision:** Discussed earlier.
- Doc.#2012-55** **Membership Task Force Dues and Fees Report:** Lindbloom reported that the Task Force developed value statements and reviewed dues and cost sharing fees, which had not been looked at for several years. They wanted to look at ways of restructuring the dues and fees to make them more equitable and to address double payment by central libraries. Considerable discussion ensued about the disadvantages of raising many members' dues that would also result in a loss of revenue to SCRLC. Meador recommended that if raising dues becomes necessary, it should be phased in. It was stated that there was no explicit proof that the value received from SCRLC correlates with operating budgets. Meador moved to table this report. Seconded by Weisman. Tabled.
- Doc.#2012-56** **CE Program Report:** Nora Hardy provided a report on the Education & Training Program and its activities over the past year. A record number of attendees participated in CE events largely because of an increased number of online webinars and sessions.
- Doc.#2012-57** **IMLS Grant:** Lindbloom reported that the IMLS staff have expressed positive interest in the IMLS grant which will be submitted this weekend. A Distance Education survey was

conducted that established a continuing need for the project. Lindbloom invited comments.

Doc.#2012-58 **Executive Director's Report:** Written report provided.

Next Meeting: The next Board Meeting will be held on Friday, October 26 at the Corning Museum of Glass, before the SCRLC Annual Meeting.

Adjournment: Meeting was adjourned at 11:55 a.m. Motion by Bretscher. Second by Weisman. Approved.

Respectfully Submitted
Charles O'Bryan
Acting Secretary