

March 31, 2017

Mary-Carol Lindbloom
Executive Director
South Central Regional Library Council
Clinton Hall, 108 North Cayuga Street
Ithaca, New York 14850

Dear Mary-Carol,

Please accept this letter as Wells College's final report for the 2016 RBDB grant, "Emily Howland Papers: Suffrage and Anti-Suffrage Materials from the Wells College Archives and the Sherwood Equal Rights Historic District." On the main goal of this project, to make the Howland collection and other related materials available in digital form, significant progress has been achieved. To date, digitization and metadata has been completed for 519 items, ranging from single page letters to book-length reports. As promised in the grant proposal, these include printed and bound copies of the NAWSA annual convention minutes, issues of the *New York Suffrage Newsletter*, and the *Woman's Journal & Suffrage News: 1885-1916*. Some materials from these sets could not be digitized in the current project, since their fragile condition made them unsuitable for use with a flat-bed scanner.

All grant funds provided were fully expended as hourly wages for the student interns, who worked more than 800 hours on the project. In-kind contribution goals were also fully met, including more than \$420 in archival materials, more than \$4,300 for dedicated space and desktop computer leasing costs, and more than \$4,000 in staff time contributed by the College. A flat-bed scanner was borrowed from SCRLC, and SCRLC staff member Julia Corrice provided exceptional support and training to our student interns.

Although the grant period has now ended, Wells College will continue the current project through the end of spring semester in May. Two new student interns will be contributing a total of 160 hours as part of their credit coursework, to complete the scanning and metadata for all items appropriate for use with a flatbed scanner. Remaining items from the Howland collection will be processed over the coming academic year (2017-18), using a large format scanner slated for purchase by the Art Department here at Wells for newspapers, and for fragile bound materials a book cradle scanner anticipated for purchase through a 2017 RBDB grant. We were not successful in persuading the collaboration partners named in the 2016 grant to approve any of their materials for digitization, and will continue working with them in hopes that their materials can also be made available online in the near future. Wells College has gained considerable expertise in digitization, and we very much appreciate the financial support provided.

Sincerely yours,

Dr. Carol G. Henderson
Library Director