

**South Central Regional Library Council
Board Meeting
May 9, 2014
Wells College, Aurora, NY**

Present:

Linda Beins
Sue Bretscher
Lisabeth Chabot
Kate Dimitrova
Jill Dixon
Richard Entlich
Deborah Gagnon
Susan LeBlanc
Aprille Nace
Charles O’ Bryan
Mark Smith

Excused:

Pamela Brown
Brian Hildreth
Nicole Waskie-Laura
Sarah Weisman

Staff Present:

Staff:
Mary-Carol Lindbloom
Nora Hardy
Danna Harris

Presiding. Charles O’ Bryan called the meeting to order at 9:30 a.m.

Doc.#2014-23

Agenda –Bretscher moved to approve. Second by Gagnon. Approved.

Doc.#2014-24

Minutes of March 21, 2014 meeting. Entlich moved to approve. Second by Gagnon. Corrections: Insert on page 3, line one the missing words, “...applications **be approved**...” Also on page 3, add to Bath group “Hildreth.” Approved as amended.

President’s Report. O’ Bryan reported that a very productive focus group was held in Oneonta. The participants were well-informed and interested. These meetings will be a good precursor for the next *Plan of Service* development process.

Doc.#2014-25

Treasurer’s Report. March 2014 Bill Sheet #9. Chabot moved to approve. Second by Dixon. Approved.

Doc.#2014-26, 27, 28

Finance Committee. Motion to approve “Preliminary Budget- Balanced” by Bretscher. Seconded by Smith. Discussion: The “Preliminary Budget-Balanced’ is based on a conservative estimate of the funding amount, i.e. 2013-2014 figures. It will need to be amended later in the fiscal year after the operating and program funds are received. It includes estimated salaries and benefits for filling 1½ employees after completion of the restructuring process. There was discussion regarding the NY3Rs \$10,000—membership dues or “special projects?” It was decided to keep the amount under membership dues but to itemize the amounts paid to NY3Rs, NYCON, NYLA etc. in the note field. Diane Capalongo and Danna Harris will each receive a 6% salary adjustment for assuming significant duties upon Kathleen Jackson’s retirement.

Remuneration for other employees will be reassessed during the budget review in September. Approved unanimously.

Bylaws Committee Report. No report.

DOC.#2014-29

Nominating & Board Development Committee Report. Gagnon reported that the Board Retreat and Meeting will be held at the Roberson Museum, Binghamton, 9:30-12:00, on June 6 (Board meeting will follow lunch at 1:00). The chair, plus one member from each advisory committee, has been invited to the Retreat. They will participate in the review of the discussion groups and in the RBDB dialogue. NYCON had recommended distributing a survey containing the discussion questions to elicit input from members unable to attend. The Personnel and Nominating & Board Development committees had agreed; it will be released after the final discussion group.

The Annual Meeting will be held on Friday, October 24, location TBA. The speaker will be David Lankes, Syracuse University. As soon as the title is ascertained, a 'Save the Date' message should be sent out. Chabot suggested an interactive/active format. A pre- and post-reading list was also suggested.

Personnel Committee Report. Nace reported that the results of the Personnel Committee deliberations were already discussed.

Doc.#2014-30

Greater Oneonta Historical Society Membership Application. Moved to approve by Dimitrova. Seconded by Chabot. Approved.

Doc.#2014-34

New York State Historical Association's RBDB Grant Approval. The total project is \$16000 (includes \$8000 NYSHA matching funds). The outside review panel had recommended full funding for all projects, but it was not fiscally possible. Beins proposed adding unused salary funds to the RBDB grant pool. Original proposal was voted down. Entlich moved to fund Elmira College for \$8000 and to award the remaining balance of \$2466 to NYSHA as partial funding for their project. Seconded by Bretscher. Approved.

Doc.#2014-31

AskUs 24/7 Statistics. Lindbloom explained with the current number of participating libraries (stable for many years), it could be more cost effective for SCRLC to pay direct membership fees (FTE & per capita) to WNYLRC, than to pay for SCRLC consortial participation. Library participant fees are based on the participant's materials budget. The biggest hurdle to participation is the staff time to answer questions. Beins said that NY AskUs is a way to provide library reference services to rural patrons whose libraries have limited open hours; she covers 50% of the hours required for FLLS, which might be difficult in the future.

Doc.#2014-32

EBSCO Database Statistics. Entlich felt use was unusually high among some of the participants. Lindbloom explained that the EBSCO Discovery Tool affects statistics for libraries using it. Lindbloom will invite a vendor representative to attend an ACITS meeting to explain the statistics. O'Bryan suggested that ACITS discuss strengths and weaknesses, accuracy, and what's

being measured: logins, downloads, or searches.

- Doc.#2014-33** **FirstSearch Report.** The accuracy of these statistics was questioned, as well.
- Doc.#2014-35** **NY3Rs Report.** Lindbloom reported that a business plan is being developed. Lynda.com is available to SCRLC member staff because of SCRLC's NY3Rs membership. SUNY Oneonta, SUNY Cortland, and Houghton College participate in the eBook project. Beins requested information about the Empire Delivery pilot when it is available.
- Doc.#2014-36** **NY3Rs Financial Update.** Most expenses for Outcomes & Assessment's CE will be paid this fall. There was concern about the CE figures' accuracy. An audit has been conducted, the results are expected imminently. Board would like to see the \$10,000 assessment reduced. The NY3Rs position is very cash-rich, while some Councils are forced to reduce staff.
- Doc.#2014-27** **RBDB 2013 Final Reports.** O'Bryan suggested offering a pre-RBDB grant cycle training webinar to encourage new, innovative projects.
- Doc.#2014-38** **Executive Director's Report.** No discussion.
- Doc.#2014-39** **Advisory Committee Minutes.** Appreciation was expressed for the comprehensive nature of the minutes.

Around the Table: Dixon: John Meador, BU Dean of Libraries, is leaving for the University of Alabama. An interim director will be named soon. Beins: FLLS' new Assistant Director will start on May 12. FLLS is working steadily toward moving into their new facility in December 2014. Chabot: IC's library's new collaborative learning lab will be operational for the fall semester. Nace: CMOG will be open 7 days each week. A major exhibit (Lalique) is about to open. Gagnon: Wells has an open ongoing search for a library director. Entlich: Cornell is searching for a new president. Their current president will become the head of the Smithsonian. O'Bryan: Summer 2014 we are starting major renovations on the 3rd floor. Additionally, we just received \$8 million for general renovations of Milne Library.

Adjournment: Motion to adjourn by Bretscher. Second by Dimitrova. Meeting was adjourned at 12:08 p.m.

Respectfully Submitted,

Linda Beins, Secretary