

**South Central Regional Library Council
Board Meeting
March 15, 2013
Southern Tier Library System, Painted Post, NY**

Present:

Charles O'Bryan (President)
Linda Beins
Pamela Brown
Lisabeth Chabot
Richard Entlich
Deborah Gagnon
John Meador
Aprille Nace
Ristiina Wigg

Excused:

Susan Bretscher
Susan LeBlanc
Mark Smith
Sarah Weisman

Staff Present:

Mary-Carol Lindbloom
Nora Hardy
Danna Harris

Presiding: Chuck O'Bryan called the meeting to order at 9:36 a.m.

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| Agenda, 1/18/2013 | Beins moved to approve the Agenda; seconded by Gagnon. Approved. |
| Minutes Approval, 1/18/2013 | Gagnon moved to approve the Minutes; seconded by Nace. Approved. |
| President's Report | None. |
| Treasurer's Report | Brown moved to approve January 2013 Bill Sheet #7; seconded by Entlich. Approved. |
| By-Laws Committee Report | Lindbloom reported that By-Laws are being sent to NYCON for review. Committee met 1/29. It discussed creating a 15 th "at large" seat to enable talented members to participate who otherwise would not have an opportunity due to seat structure. The quorum at 8 attendees would be maintained. This may require membership approval; Lindbloom will check Library Law and consult with NYCON. |
| Nominating & Board Development Committee Report | Lindbloom applied for a NYCON grant for the June 21 Board Retreat at the Otesaga Resort Hotel, Cooperstown. Beins has joined the Nominating and Board Dev. Committee. All Committees are now filled. A complete list appears in the Board Manual. |
| Personnel Committee Report | Nace reported that the Committee is updating and reorganizing the Executive Director job description, worked on the <i>Employee Handbook</i> , and on the USA PATRIOT Act policy. The latter will be sent to Tracy Mitrano (Cornell); it will also be sent to NYCON for review within the <i>Employee Handbook</i> . The Committee also had a preliminary discussion of a salary raise pool for Cost of Living and performance incentives. Budget permitting, it recommended a pool of 3%, which would include a 2% across the board cost of living raise and a 1% discretionary raise. There was some concern expressed that raises should be disallowed in an environment where many libraries (including SUNY) are not receiving raises. It will be reviewed by the Finance Committee. |

Advisory Committee Guidelines	Meador moved to accept the Advisory Committee Guidelines; seconded by Chabot. Approved.
RBDB Applications	Wigg and Brown recused themselves. Proposals were sent to an outside review panel; the panel's recommendations were submitted to ACITS for discussion. ACITS then sent recommendations to the Board for approval. Each proposal was considered separately. Gagnon moved to approve the G.F. Johnson proposal; seconded by Beins. Approved. O'Bryan moved to approve the DCMO BOCES proposal, contingent on DLD approval; seconded by Entlich. Approved. After considerable discussion, it was decided to table approval to the May meeting for the Southern Tier Library System proposal to gather information. NYSHA's proposal was also tabled until the May meeting because of its linkage with the other tabled proposal and to seek additional information. Questions to be asked should be submitted by the Board members to Lindbloom by April 1. She will secure the needed information for the next Board meeting. Moved to table the two proposals by Entlich; seconded by Nace. Approved.
HLSP Report	Nora Hardy provided a report on the Hospital Library Services Program and its activities over the past year. The significance of those services was highlighted in recently completed research, <i>Value of Library and Information Services in Patient Care Study Results</i> . http://nnlm.gov/mar/about/value.html
Board Meeting Locations	The May location is the SCRLC office. Depending upon the proposal acceptance, the June Board retreat and meeting may be held at the Otesaga Resort Hotel, Cooperstown (June 21, full day). Weisman offered Corning Community College for the September meeting.
Charitable Contributions	After discussing the donation level titles, Wigg moved to table the vote until the next meeting. Seconded Brown. Approved. Lindbloom invited suggestions for the donation level titles.
Executive Director's Report	Lindbloom highlighted her written report, requesting that Board members contact their Assembly members regarding adding \$4 million to the NYS library budget line.
Next Meeting	The next Board Meeting will be held on Friday, May 17 at the SCRLC office, Ithaca.
Adjournment	Meeting was adjourned at 11:10 a.m.

Respectfully Submitted,

Lisabeth Chabot
Secretary