



**SCRLC Annual Membership Meeting
Seneca Falls Country Club, Seneca Falls, NY
October 27, 2017
Minutes**

Call to Order. The meeting was called to order at 11:33 a.m. by Sarah Glogowski, Board President.

Roll Call. Sarah Glogowski, Board President, called the roll of governing members. A quorum of the members was present.

Approval of 2016 Annual Meeting Minutes. Motion to approve by Jim Galbraith; seconded by Jill Dixon. Approved.

President's Report. Sarah Glogowski thanked Mary-Carol Lindbloom, the SCRLC staff and board members for their hard work on many projects that were completed this year including RBDB grants, resource sharing subsidies to libraries providing ILL service, delivery, bylaws changes, policy updates, increased advocacy efforts (including Mary-Carol Lindbloom and Sarah attending National Library Legislative Day in Washington), and a very successful Social Justice Summit held at Binghamton University.

Financial Report. Deb Gagnon, Treasurer, presented an explanation of the board oversight of SCRLC financials. There are four levels of oversight: 1.) the treasurer reviews and approves checks, regularly reviews and monitors visa statements, invoices, and financial reports before being presented to the full board for approval, 2.) there is a Finance and Audit Committee that is responsible for reviewing financials, reviewing budget changes throughout the year and hiring the auditor for our annual audit, 3.) the entire Board of Trustees has fiduciary responsibility for monitoring the financials at their meetings, and 4.) an annual audit performed by Port, Kashdin and McSherry every August. This year's audit has been completed and SCRLC will receive their opinions by the December Board meeting.

This year's financial report was presented to the membership and is included in the Annual Report. A motion to approve the Treasurer's Report was made by Karin Wikoff and seconded by Steve Crandall. Approved.

Executive Director's Report. Mary-Carol Lindbloom introduced SCRLC staff, Arden Kirkland (Design for Learning Coordinator), Jeffrey Teague (Digitization Intern), the board members, and the advisory committee members to show that despite being a staff of 5.6 we have a very large team. This past year social justice, diversity, and inclusion became a major focus as a result of world events and out of this focus grew the Social Justice Summit and we will continue to present events/programs on these topics. SCRLC also joined the Tompkins County Diversity Consortium. The Design for Learning project, funded through a grant from IMLS which includes a Diversity module, has been a great success and many thanks to Arden Kirkland for all her hard work on that. CE program attendance has been down this year which is what our sister councils are experiencing also. There is a great deal of activity in the digitization program and the Hospital Library services are changing and expanding. We do plan to work on expanding networking opportunities throughout the region over the next year.

Board of Trustees Election. Sarah Glogowski presented the Slate of Trustees on behalf of the Nominating and Board Development Committee.

Megan Biddle, Four County Library System
Cindy Buerkle, DCMO BOCES SLS
Keturah Cappadonia, Southern Tier Library System
Carol Henderson, Wells College
Lyndsie Robinson, SUNY Oneonta

A motion to approve this slate was made by Steven Bachman, seconded by Nicole Waskie-Laura. Approved.

Bylaws Amendment Approval. Jill Dixon, chair of the Bylaws and State Regulations Committee, presented the proposed diversity statement addition to the Bylaws in support of SCRLC's commitment to diversity, equity and inclusion. A motion to approve the Bylaws Amendment was made by Karin Wikoff, seconded by Keturah Cappadonia. Approved.

Adjournment of Business Meeting. Motion to adjourn made by Jim Galbraith. Meeting adjourned at 11:59 a.m.