

**South Central Regional Library Council
Board Meeting
December 18, 2020
Online Zoom Meeting**

Present:

Camille Andrews (arrived 10:50)
Megan Biddle (arrived 10:50)
Cindy Buerkle (arrived ~11:00)
Keturah Cappadonia
Kristin Dade
Jim Galbraith
Sarah Glogowski
Jean Jenkins
Marge Kappanadze
Fiona Patrick
Mark Smith

Excused:

Fabina Benites
Carol Henderson
David Stevick
Nicole Waskie-Laura

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Guest:

Matt McSherry

Presiding. J. Galbraith called the meeting to order at 10:31 a.m.

Consent Agenda

DOC.#2020 – 63, 64. M-C Lindbloom wanted to add a vote to approve staff gift cards. J. Jenkins moved to approve the consent agenda with this addition; seconded by K. Dade. Approved.

DOC. 65, 66, 67

Finance & Audit Committee Report, 2019-2020 Independent Auditor's Report; IRS 990 2019. The Finance & Audit Committee met on Monday, December 7 with Matt McSherry and Kacie Harder from Port, Kashdin & McSherry. M. McSherry reported that this year's audit was a very good experience as usual, and it was their pleasure to work with SCRLC. SCRLC continues to be financially sound and fiscally stable. M. McSherry feels that SCRLC is very well prepared to ride out this period of turmoil caused by the pandemic and the 20% reduction in funding. A motion to accept the audit was made by S. Glogowski; seconded by M. Kappanadze. Approved.

**DOC.#2020 – 68,
69**

October 2020, Bill Sheet #4; November 2020, Bill Sheet #5. S. Glogowski reported there were no out of the ordinary expenses for October except the annual report design. November's out of the ordinary expenses were electronic resource/databases, ESLN member dues, workshop speakers/expenses, and annual meeting expenses. A motion to approve the October and November bill sheets was made by J. Jenkins; seconded by K. Cappadonia. Approved.

2021 Slate of Officers. J. Jenkins reported that the current slate of officers agreed to serve again. Unfortunately, M. Smith, Vice President, is retiring so we need a volunteer to take over as vice president. K. Cappadonia volunteered to be Vice President. A motion to approve the 2021 slate of officers as presented was made by M. Smith, seconded by S. Glogowski. Approved.

Mission, Vision, Values Statements. The DEI Committee provided feedback for these components. M-C Lindbloom will take their suggestions as well as the Board's back to the Design Team. The resulting draft of the Mission, Vision, and Values will be presented to the Board at the January 29 meeting. The Design Team also suggested including a description of SCRLC in the Plan of Service, which was drafted. The DEI Committee suggested including a brief land acknowledgement.

Facilities. The Board reviewed M-C Lindbloom's proposal and agreed with her assessment of the desirability of the Finger Lakes Library System location, accessibility, and available parking. FLLS has unused space due to the elimination of positions and programs. They do not see them being added back in the foreseeable future. The FLLS staff is amenable to the idea of SCRLC joining them in their space. SCRLC must notify the landlord six months in advance if we are leaving (the lease ends on June 30, 2021). M Lindbloom will attend the next FLLS board meeting. M. Smith made a motion to move forward with new facilities exploration, seconded by K. Cappadonia. S. Glogowski abstained from voting (conflict of interest). Approved.

Gift Cards for Staff. Since the staff was not able to gather for their traditional holiday lunch M-C Lindbloom and J. Galbraith recommended \$50 gift cards for her five staff members. A motion to approve was made by J. Jenkins, seconded by K. Dade. Approved.

M. Kappanadze suggested the Board make a resolution stating their appreciation for the staff's work. "We resolve that the SCRLC Board of Trustees formally sends their appreciation to all of the SCRLC staff members for their diligence, quality work, collegiality and friendship, especially during these difficult times." Motion to write a resolution similar to Kappanadze's suggestion which will be refined and approved via an email vote and sent along with the gift cards made by S. Glogowski, seconded by J. Jenkins. Approved.

DOC.#2020-60

Executive Director's Report. M-C Lindbloom updates: The Plan of Service Design Team will hold two additional regional conversations in January. The conversations that have already taken place have been very helpful but the turnout has been low. The SCRLC staff did a deep dive into the survey results. A virtual Advocacy Day will be held on

February 26. NYLA and the NYS Board of Regents have both developed legislative priorities.

Adjournment. A motion to adjourn was made by C. Buerkle, seconded by J. Jenkins. Meeting adjourned at 12:02 p.m.

Respectfully Submitted,

Nicole Waskie-Laura