

**South Central Regional Library Council
Board Meeting
July 16, 2021
Online Zoom Meeting**

Present:

Megan Biddle
Keturah Cappadonia
Kristin Dade
Jim Galbraith
Sarah Glogowski
Jean Jenkins
Marge Kappanadze
Brian Sullivan
Nicole Waskie-Laura
Karin Wikoff

Excused:

Steph Cowling-Rich
Julia Iannello
Fiona Patrick
David Stevick

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Presiding. J. Galbraith called the meeting to order at 12:33 p.m.

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Consent Agenda. J. Jenkins moved to approve the consent agenda, seconded by K. Dade. Approved.

President’s Report. J. Galbraith will be contacting all board members for their input on M-C Lindbloom’s performance review.

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May 2021, Bill Sheet #11; June 2021, Bill Sheet #12.

S. Glogowski reported that we were able to use all of our PPP loan. May’s out of the ordinary expenses were RBDB grants to members, D. Harris’ airline ticket for the August audit, vendor payments to Constant Contact and Zoom and some moving expenses. June out of the ordinary expenses were hospital grants, special legislative grant money purchases for the Digitizing program and moving expenses. S. Glogowski noted that FLLS will not be charging us rent for July because we haven’t been able to really be in the building due to our furniture not being delivered and installed just this week; the lease is being finalized with the FLLS lawyers. A motion to approve the May and June bill sheets was made by S. Glogowski, seconded by K. Wikoff. Approved.

Finance & Audit Committee Report. The SCRLC executive director and staff were recused from this discussion, which resulted in a 1% extra raise and \$1,500 one-time payments for five staff members. A motion to approve was made by K. Wikoff; seconded by M. Kappanadze. Approved.

Retreat Follow-up. We have a lot of work to do. Jill did an excellent job of providing guidance to move forward. The next step in process is to distill the discussion into objectives and activities; perhaps two or three board members could work on this. Individual advisory committees will work on their activities and objectives. We would like to present a work plan that results from today's discussion to the board for approval in September. Jim volunteered to serve on a Board group to review notes and develop objectives for the board. M-C Lindbloom will ask other board members to join the group.

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Executive Director's Report. We may be applying for a National Network of Library Medicine grant in addition to needing to apply for the American Rescue Plan Act (ARPA) funds. M-C Lindbloom has been invited to serve on the statewide Digital Inclusion Committee. The digitization center is set up and we would like to have an in-person open house to dedicate the room as the Currie-Lifton Digitization Center, as soon as everyone is comfortable with in-person events.

Adjournment. Meeting adjourned by J. Galbraith at 1:23 p.m.

Respectfully Submitted,

Kristin Dade