

**South Central Regional Library Council  
Board Meeting Online Zoom  
May 20, 2022  
Minutes**

**Present:**

Megan Biddle  
Steph Cowling-Rich  
Kristin Dade  
Sarah Glogowski  
Jean Jenkins  
Curtis Kendrick  
Fiona Patrick  
Brian Sullivan  
Karin Wikoff

**Excused:**

Keturah Cappadonia  
Gaby Castro Gessner  
Julia Iannello  
Margaret Kappanadze  
David Stevick  
Nicole Waskie-Laura

**Staff:**

Diane Capalongo  
Danna Harris  
Mary-Carol Lindbloom  
Claire Lovell

**Presiding.** K. Dade called the meeting to order at 10:31 a.m.

**DOC.#2022 – 23,  
24**

**Consent Agenda.** M-C Lindbloom requested that the Technology & Digitization Grants applications be moved ahead of the budget approval. J. Jenkins moved to approve the consent agenda with the requested agenda change; seconded by M. Biddle. Approved.

**DOC.#2022 – 25**

**March 2022 Bill Sheet #9.** S. Glogowski highlighted out of the ordinary expenses for March: nineteen Chromebook and carry bags for Chromebook for the telehealth kits, ARPA grants to School Library Systems, dues for Diversity Consortium of Tompkins County, and gift cards for survey winners. A motion to approve the March bill sheet was made by B. Sullivan, seconded by S. Glogowski. Approved.

**DOC.#2022 - 26**

**April 2022 Bill Sheet #10.** S. Glogowski highlighted out the ordinary expenses for April: ARPA grants to Public Library Systems, mileage reimbursement, telehealth equipment/supplies (hotspots, headsets, mice, paper, pens), airline ticket for D. Harris. A motion to approve the April bill sheet was made by K. Wikoff, seconded by C. Kendrick. Approved.

**Executive Session.** At 10:48 a.m., President Kristin Dade moved to go into executive session. D. Capalongo, D. Harris and M-C Lindbloom were recused, and Board members moved into an executive session to discuss the 3% raises, one-time payments, and a salary adjustment. The Executive Session ended at 11:18 a.m.

1. Motion for salary adjustment for digital services librarian was made by K. Wikoff, seconded by C. Kendrick. Approved.

2. Motion to increase the salary for the vacant SCRLC staff position up to \$58,000 was made by J. Jenkins, seconded by F. Patrick. Approved.
3. Motion for a 3% raise for SCRLC staff members was made by C. Kendrick, seconded by K. Wikoff. Unanimous vote. Approved.
4. Motion to approve hiring a part-time intern at a salary of up to \$30,000 was made by J. Jenkins, seconded by S. Glogowski. Approved
5. Motion to approve a one-time lump sum payment to four SCRLC staff remaining after July of \$2,500 was made by K. Wikoff, seconded by C. Kendrick. Approved.

**Technology & Digitization Grants.** S. Glogowski and M. Biddle were recused from the discussion. Fourteen applications totaling \$68,137.50 were submitted and reviewed by an outside review panel consisting of Ryan Perry (CLRC), Ryan Hughes (RRLC), Debby Emerson (Wadsworth Library, Geneseo), and Marcy Strong (University of Rochester). C. Lovell presented an overview of the applications. A motion to approve the grants as presented for a total of \$55,208.50 was made by K. Wikoff, with the following caveats: Greater Oneonta Historical Society should be funded to \$2,000 to demonstrate their capacity to complete the work; Steele Memorial Library can be funded for the equipment if they also avail it to area libraries; SCRLC or a mentor institution should work with Chenango County Historical Society and Museum to help them develop a plan that is more focused. Seconded by B. Sullivan. Approved.

**DOC.#2022 - 29**

**2022-2023 Budget.** All individual measures discussed in executive session were included. A motion to approved the 2022-2023 budget was made by J. Jenkins, seconded by K. Wikoff. Approved.

**DOC.#2022 - 31**

**Cayuga Museum of History & Art Member Application.** Due to time, K. Dade made a motion to vote on this application via email, seconded by J. Jenkins. Voting on this member application will take place via email.

**Adjournment.** The meeting ended due to loss of quorum at 12:04 p.m.

Respectfully Submitted,

Megan Biddle