

**South Central Regional Library Council
Board Meeting
September 23, 2016
Binghamton University, Binghamton, NY**

Present:

Camille Andrews
Steven Bachman
Lisabeth Chabot
Kate Dimitrova
Jill Dixon
Sarah Glogowski
Jean Jenkins
Susan LeBlanc
Al Oliveras
Charles O'Bryan
David Stevick
Nicole Waskie-Laura

Excused:

Deborah Gagnon
Mark Smith

Staff:

Diane Capalongo
Danna Harris
Mary-Carol Lindbloom

Presiding. S. Glogowski called the meeting to order at 9:33 a.m.

Consent Agenda

DOC.#2016 – 51, 52, 53, 54. J. Jenkins moved to approve; seconded by J. Dixon. S. Glogowski moved to pull the President's Report (DOC.#2016-53) from the Consent Agenda to deliver verbally in place of a written report. Approved.

President's Report: Had a very busy summer attending SCRLC Committee meetings; Executive Committee meeting on 8/12; met with M. Lindbloom on 8/27 for Executive Director's performance review; attended Facilities Task Force meeting and finalized slate of board nominees for election at the annual meeting, which includes S. Glogowski (FLLS), Jim Galbraith (CMoG), Gregg Kiehl (TC3), and Susan LeBlanc (DCMO BOCES).

DOC.#2016 – 55, 56

May 2016 Bill Sheet #11 and Dashboard. S. Bachman moved to approve; seconded by C. O'Bryan. Approved.

DOC.#2016 – 57, 58

June 2016 Bill Sheet #12 and Dashboard. J. Jenkins moved to approve; seconded by S. Bachman. Approved.

DOC.#2016 – 59, 60

July 2016 Bill Sheet #1 and Dashboard. S. Bachman moved to approve; seconded by A. Oliveras. C. O'Bryan questioned the zero dollar amount in grants to member libraries; this will change in the budget amendment. ESLN dues are still \$10,000, will there be a change to that amount? MC Lindbloom responded that if there is a change it will likely be an increase

due to increased ESDN digitization services through METRO. MC Lindbloom will share the ESLN budget with the board. ESLN is requiring a budget from ESDN next year before the \$50,000 is paid. MC Lindbloom asked if it would be helpful if Kathy Miller, the ESLN Chair, joined the December meeting to discuss the ESLN budget and programs. Everyone agreed that would be helpful.

Why is the available cash balance so high? Cash balance is high because of IMLS program funding and the \$69,000 surplus.

Bill sheet approved.

DOC.#2016 - 62 **2016-2017 Budget Amendment.** S. LeBlanc moved to approve; seconded by J. Dixon. Approved.

DOC.#2016 - 71 **Budget Amendment Summary.** Funds were moved to cover new SCRLC website. There was some discussion on whether the website could be developed using WordPress or Square Space. MC Lindbloom commented that SCRLC is a small staff, not web designers; and that our website is complicated due to our MyCE feature and the registration & credit card processing feature. We hired a professional firm to redesign our logo and we need to look at the website the same way. J. Dixon was in agreement from experience; A. Oliveras felt \$6,000 was a very reasonable price for a website redesign.

RS committee met this week and were pleased at the proposed additional \$10,000 added to the resource sharing subsidy.

The \$10,000 for digitizing is problematic due to timing. The RBDB grants have already been awarded for this year. Although supplemental and targeted to Suffrage, they should follow the RBDB guidelines. The reason for the push is that the activities need to be done in timely manner because we want material ready for the 2017 Suffrage celebration. Due to the Suffrage focus this year, ACITS recommends not favoring any particular type of grant for 2017.

Doc. #2016 - 63 **Annual Report 2015-2016.** Highlights: workshop attendance is up; IMLS grant is going very well; we are looking forward to moving the modules to the public availability stage; ILL figures changed drastically because only SCRLC volumes were reported as opposed to regional use (i.e., BARC); Consumer Health Complete was added. Digitization is going well—if we'd stay alone we'd have exhausted our basic CONTENTdm license. . We also created the new logo and branding this year.

J. Jenkins moved to approve; seconded by C. Andrews. Approved.

DOC.#2016 - 64 **Resource Sharing Subsidy & Application.** RS subsidy policy hasn't been updated since 1999. Under Sarah Shanks' leadership this past year

the subsidy was reviewed and the application was created. A task force may be needed to develop a formula so funds can be granted equitably. L. Chabot supports the idea of a formula and if all the money is not used that is okay. Revisions: On the first page under "Amount of Award", change "a \$10,000 fund" to "available funds," "underwrite" to "reimburse," and state the funds will be distributed based on a formula. Keep the \$1,000 limit and consider stating that limit. Be sure to state that this is a grant subsidizing ILLs to the Council membership.

S. Bachman moved to approve with amendments; seconded by L. Chabot. Approved.

DOC.#2016 - 65

Membership Dues & Fees Task Force Recommendations. The Task Force reviewed many models including other ESLN Councils'. Board members agreed that organizations having at least one MLS/MLIS employee on staff should be a governing member. The Task Force also provided recommendations for the cost share portion of yearly charges.

S. LeBlanc moved to advance dues increase proposal to the membership for approval and to approve cost share increase; seconded by J. Dixon.

Approved.

Bylaws Committee. SCRLC Policies need to be reviewed (some have not been reviewed since 90s); not all need updating. J. Dixon will be pushing out policies to appropriate groups for review and any changes to be presented to the Board at the December meeting. Note: Have the membership approve bylaws changes related to dues at the annual meeting.

MC Lindbloom asked if the Resolutions document was needed; the Board thought it could be disbanded.

Adjournment. Motion to adjourn was made by J. Dixon; seconded by A. Oliveras.

Meeting was adjourned at 11:41 a.m.

Next meeting will be on **Friday, October 21, 2016, at LaTourelle, Ithaca, NY following the Annual Meeting** (Annual Meeting begins at 9:30am).

Respectfully Submitted,

Al Oliveras, Secretary